

Formatting

- The text should be submitted online in pdf format, without the identification of authors and, later, after acceptance of the works, will be requested in Microsoft Word 2019 or previous format.
- It must be written in A4 size format, single-spaced and justified. The top, bottom and right margins must be 2.5 centimetres (0.98 inches) and the left margin must be 3 centimetres (1.18 inches).
- The articles cannot exceed 80,000 characters or 18 pages, including figures, tables and the references that should appear at the end of the text.
- The first paragraph must be reserved for the name of the scientific area, in which the authors suggest that the presentation be included, in upper case, Times New Roman, 10, normal characters and left justified.
- After inserting a blank line, the second paragraph must include the presentation title, in upper case, Times New Roman, 12, bold characters and left justified.
- After inserting a blank line, the third paragraph must start with the author(s)' full name, followed by the e-mail and the affiliation, in Times New Roman, 11, normal characters and right justified. When there is more than one author, they all must appear in different lines.
- After two blank lines, the fourth paragraph must start with the word 'ABSTRACT', in upper case, Times New Roman, 11, bold characters, followed by the text that should be written in Times New Roman, 11, normal characters. The abstract can be presented in Portuguese or Spanish, always with English translation 'ABSTRACT' or only in English. This abstract shall not have more than 150 words.
- After inserting a blank line, the fifth paragraph must start with the expression 'KEYWORDS', in upper case, Times New Roman, 11, bold characters, followed by the list of keywords, in Times New Roman, 11, normal characters, left justified and separated by commas. There should be between three to five keywords. They can be listed in Portuguese or Spanish, always with English translation 'KEYWORDS' or only in English.
- After the keywords, a line will be inserted.
- After two blank lines, the first epigraph will be placed, followed by the text, in Times New Roman, 10, normal characters, without tabs, justified, with the paragraphs separated by a blank line.
- The titles and subtitles of the text must be identified with Arabic numeral (1,2,3...), in upper case, Times New Roman, 10, bold characters, justified, preceded with two blank lines and followed by a blank line.
- The footnotes will be placed at the end of the page, in Times New Roman, 8, normal characters and justified.
- The figures (graphics, flowcharts, etc.) should preferably be in black and white, centred with numbered legend and font below, written in Times New Roman, 10, normal characters, be inserted in the text and be made with Microsoft Office applications or, alternatively, be inserted as images.
- The tables, always in vertical lines, should be in black and white, centred, with numbered title above and font below, written in Times New Roman, 10, normal characters, to be inserted in the text. Acronyms and/or abbreviations, presented in the tables, their meaning should be presented in a 'Note' below the table, separated by semicolons, in Times New Roman, 8, normal characters.
- Equations should be numbered sequentially, in brackets, be alone in a line and referenced in the text.
- The rules of citations and references must follow the APA reference style (<http://www.apastyle.org/>).
- The references list will be presented in Times New Roman, 9, normal characters, in alphabetical order and according to the APA style.